

Council

12 May 2026

Part 1 - Public

Matters for Decision



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| Cabinet Member | N/A |
| Responsible Officer | Adrian Stanfield, Director of Central Services and Deputy Chief Executive; Joy Ukadike, Head of Legal and Democratic Services |
| Report Author | Allison Parris, Principal Democratic Services Officer |

Political Balance Arrangements for Committees

1 Summary and Purpose of Report

- 1.1 To determine the political balance arrangements for the Borough Council's committees.
- 1.2 Under section 15 of the Local Government and Housing Act 1989 (duty to allocate seats to political groups) and the Local Government (Committees and Political Groups) Regulations 1990, the Borough Council is required to review the composition of any of its committees and sub-committees to which those provisions apply at the annual meeting of the Council and after any election.

2 Corporate Strategy Priority Area

- 2.1 Efficient services for all our residents, maintaining an effective council.
- 2.2 Proper and appropriate political representation is key to good governance and decision making. Failure to acknowledge and deal with any political balance changes could lead to improper governance and ineffective decision making.

3 Recommendations

- 3.1 That the composition of all committees be approved in accordance with the table set out in Annex A and the Monitoring Officer make any consequential amendments to the Council's Constitution in respect of political balance.

4 Introduction and Background

- 4.1 The number of seats held by each of the political parties is as follows:

| Group | Total | % |
|--------------------------------|--------------|------------|
| Conservative | 21 | 47.73 |
| Liberal Democrat | 11 | 25.00 |
| Green | 8 | 18.18 |
| Labour | 2 | 4.55 |
| Independent Alliance (Kent) | 2 | 4.55 |
| Total | 44 | 100 |

- 4.2 The Borough Council is required to determine the composition of its ordinary committees to reflect this political balance and to ensure that:
- (a) Not all seats on the committee to which appointments are made are allocated to the same political group;
 - (b) The majority of seats on the committee are allocated to a particular group if the number of persons belonging to that group is a majority of the authority's membership;
 - (c) Subject to (a) and (b), the total number of seats allocated to a particular political group reflects that group's proportion of the membership of the authority;
 - (d) Subject to (a) and (c) the number of seats on each committee allocated to a particular group reflects that proportion of the membership of the authority.
- 4.3 The duty of the Borough Council is to give effect to the above principles **so far as reasonably practicable**. This recognises that there cannot be an exact application of the rules.

5 Proposal

- 5.1 The table at Annex A shows the number of committees of various sizes which need to be politically balanced and the way in which the total number of available seats might be allocated to reflect the proportions of the Borough Council as a whole. This table has been prepared on the basis that Members approve the proposal at Item 9 of the agenda to create a single planning committee to replace the existing 3 Area Planning Committees.

- 5.2 Should Members decline to approve the proposal to create a single planning committee then an alternative political balance table has been prepared (Annex B).

6 Other Options

- 6.1 A number of configurations were considered but the proposal outlined in Annex A provides the best political balance.
- 6.2 Political balance is calculated to show the objective division of committee seats across committees. Groups may wish to confirm alternative arrangements to seat allocation, which is known as 'manual adjustment'.

7 Financial and Value for Money Considerations

- 7.1 There are no direct financial implications related to the change in political balance. The cost of servicing committees will be met through existing budgets.

8 Risk Assessment

- 8.1 Proper and appropriate political representation is key to good governance and decision making. Failure to acknowledge and deal with any political balance changes could lead to improper governance and ineffective decision making.

9 Legal Implications

- 9.1 The Borough Council is required to review the composition of its committees in accordance with the Local Government and Housing Act 1989 (duty to allocate seats to political groups) and the Local Government (Committees and Political Groups) Regulations 1990.

10 Consultation and Communications

- 10.1 Full Council is required to note and agree any changes to political balance and its impact on committee appointments. Presenting a revised political balance report at Full Council is a statutory requirement.
- 10.2 Consultation has been undertaken in respect of this report with the leaders of each of the political groups represented on the Council. Their agreement has been obtained to the calculations relating to the allocation of seats on committees and their respective nominations will be considered else on the agenda for this meeting.

11 Implementation

- 11.1 If agreed at Annual Council, the political balance arrangements will come into immediate effect.

12 Cross Cutting Issues

12.1 Climate Change and Biodiversity

12.1.1 Limited or low impact on emissions and environment.

12.1.2 Climate change advice has not been sought in the preparation of the options and recommendations in this report.

12.2 Equalities and Diversity

12.2.1 The decisions recommended through this paper have a remote or low relevance to the substance of the Equality Act. There is no perceived impact on end users.

12.3 Other If Relevant

- None

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| Background Papers | None |
| Annex A | Allocation of seats to reflect political balance (with single planning committee) |
| Annex B | Allocation of seats to reflect political balance (without single planning committee) |